


# Responding Effectively to Student Writing

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# **Keep Evaluation in Mind When Designing Assignments**

- ~ **Relate writing assignments to course objectives; sequence when possible**
- ~ **Identify purpose, audience, format**
- ~ **Explain grading criteria (rubrics)**
- ~ **Provide a sample assignment**


**“Set Students up for Success”**

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# Responding to Student Work

- ◆ **Read the entire paper before commenting**
- ◆ **Comment first on ideas and organization (global vs local).**
- ◆ **AVOID over-commenting; focus on one or two major points.**
- ◆ **Comment when it counts – more on draft, fewer on final copy. Put minimal comments on finished products that will not be revised.**
- ◆ **Use comments on drafts to prompt re-vision not just point out errors.**

## **Responding to Student Work (cont'd)**

- ◆ **Grade using a rubric**
  - ◆ **Make your comments legible; consider typing them or using the Comment function in WORD.**
  - ◆ **End notes: emphasize your interest in the ideas and begin with a positive comment.**
  - ◆ **When grading final papers, calibrate your grades**
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# Final Tips

- ◆ Have confidence in what you know makes good writing.
- ◆ Prioritize the writing skills you want to emphasize.
- ◆ Relate these skills to course objectives.
- ◆ When it comes to grading:

“Less can be More.”

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*~Learning to write  
well is a lifelong  
process.*

